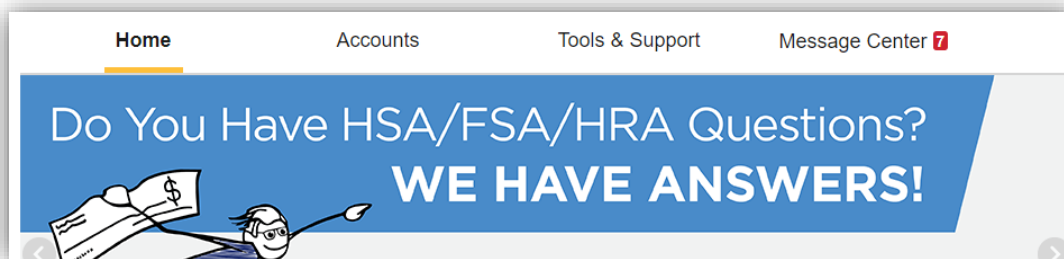


Infinisource provides all Flexible Spending Account (FSA) and Health Reimbursement Arrangement (HRA) participants with an online portal that provides 24/7 access to view and manage account information. Within this online site, participants are able to view a multitude of information regarding an FSA account.

Navigate to the [Infinisource login page](#).

Enter your Username and Password. First time users will login using lower case first initial, last name and last four digits of your Social Security Number as both Username and Password.

The **Home Page top menu** has several tabs for participant resources.



The **Home Page** includes:

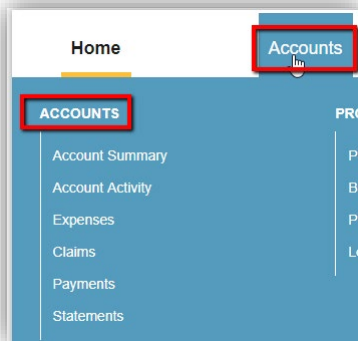
- A link to **File a Claim** online
- **Accounts:** This tab has your Account Summary, Account Activity, Expenses, Claims, Payments and Statements. It will also allow you to view your Profile, Banking Cards, Payment Method and Login Information. You can also click on File a Claim under this tab.
- **Tasks** with alerts and relevant links to keep current on accounts
- **Recent Transactions** with any recent claims that you have submitted
- **Quick View** of claims by category and election summary for the plan year

Accounts

PY 2018		AVAILABLE
Health Care Account		\$1,930.00
Health Reimbursement		\$5,000.00
FSA Dependent Care		\$500.00
Transit		\$784.68
Parking		\$600.00

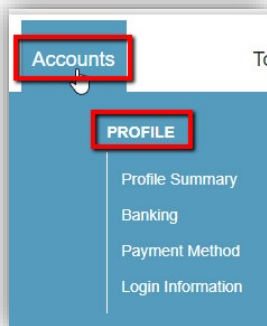
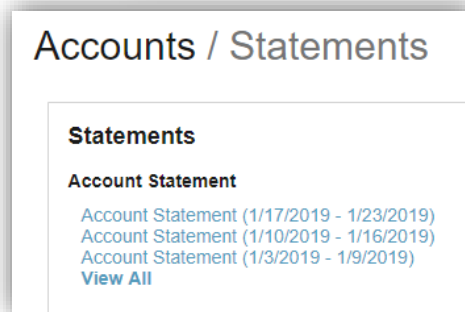
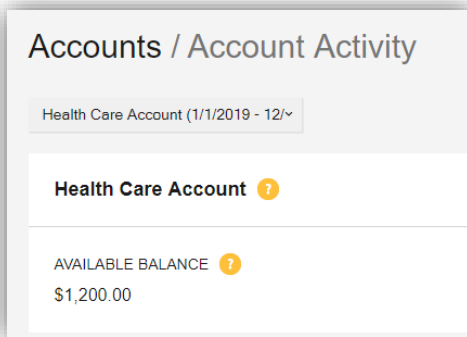
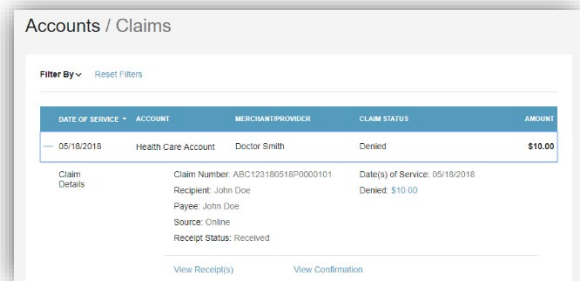
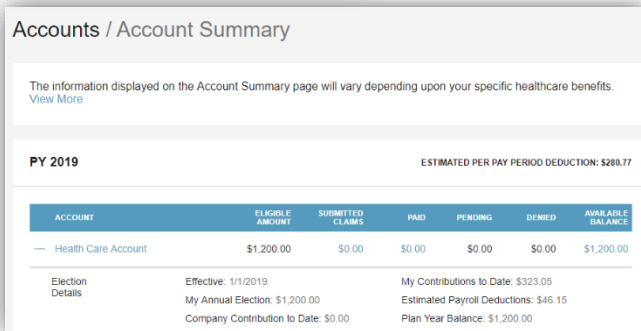
### Recent Transactions

DATE	EXPENSE	RECIPIENT/PATIENT	MERCHANT/PROVIDER	SUBMITTED AMOUNT	STATUS
5/18/2018	Medical	John Doe	Doctor Smith	\$10.00	\$
1/20/2018	Medical	John Doe	-	\$100.00	\$



The **Accounts** tab includes:

- **Account Summary** page provides you with balance and election details.
- **Account Activity** page provides you with your transaction summaries including pending and processed transactions.
- **Claims** page provides you with a complete view of all your claims from all account on one page. The page displays your account, claim status, receipt status, claim summary level and details of your claim.
- **Payments** page provides you with a complete view of all payment details on one page.
- **Statements** provides you with all of your Account Statements



The **Accounts, Profile** menu includes:

- **Profile Summary** is an overview of your personal and employer information
- **Banking** lists any bank accounts set up for reimbursements
- **Payment Method** listing your account(s) and the primary and any alternate payment methods that you have set up
- **Login Information** allows you to change password, username or security questions here

## Banking

**Bank Accounts** [Add Bank Account](#)

No bank accounts exist

## Profile / Payment Method

### Current Payment Method

PLAN YEAR	ACCOUNT(S)	PRIMARY	ALTERNATE
01/01/2018 - 12/31/2018	Health Care Account FSA Dependent Care Health Reimbursement Parking Transit	Direct Deposit -	<a href="#">Update</a>

## Login Information

**Password** [Change Password](#)

**Username** [Change Username](#)

**Security Questions** [Change Security Questions](#)

Home      Accounts      Tools & Support      **Message Center 12**

## Message Center

The **Message Center** tab includes:

- **Statements** of your account balance
- **Notifications** archives notifications Infinisource sent to you
- **Update Notification Preferences** allows you to set up text notifications to your cell phone for claim confirmation, claim denial or a receipt reminder

## Message Center

[Update Notification Preferences](#) [View Statements](#)

**Current Messages** [Archive](#)

DATE/TIME	FROM	SUBJECT	ATTACHMENT
1/25/2019 3:14 AM	Auto-generated	Available Balance Statement	Account Statement (1/17/2019 - 1/23/2019)
12/21/2018 3:02 AM	Auto-generated	Available Balance Statement	Account Statement (12/13/2018 - 12/19/2018)
11/23/2018 3:02 AM	Auto-generated	Available Balance Statement	Account Statement (11/15/2018 - 11/21/2018)
11/4/2018 12:23 AM	Auto-generated	Notification of Denied Claim	Denial Letter

## Message Center / Update Notification Preferences

Receive text alerts about your account through your mobile phone! You can configure which notifications you receive via text message below. Standard text message rates may apply. Disable text alerts by unchecking the appropriate boxes.

**Contact Information**

Mobile Number\* ( ) -

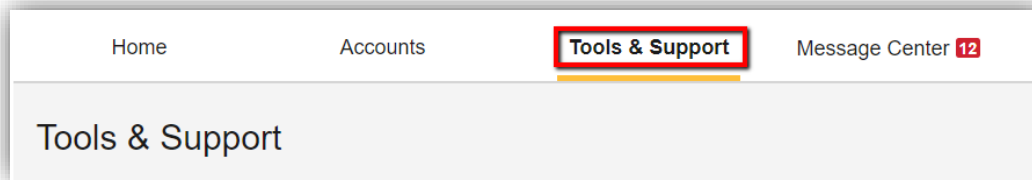
Mobile Carrier \* [?](#) [Select a Carrier](#)

Your mobile number will be used only for the purpose of sending you text messages.

## Statements & Notifications Options

You will receive the applicable notifications listed below based on the Delivery Method.

	Electronic Preferences		Alert Preferences	
	ONLINE	PAPER	EMAIL <a href="#">?</a>	TEXT
<b>CLAIMS</b>				
Claim has been filed for your account <small>Automatically emailed based on whether or not you have an email address</small>	-	-	Not Emailed	<input type="checkbox"/>
Claim has been denied	Available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paid claim has been denied	Available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Receipt is needed to process your claim <small>Automatically emailed based on whether or not you have an email address</small>	Available	Mailed	Not Emailed	<input type="checkbox"/>



The **Tools & Support** tab includes available documents, forms, plan summaries and quick links for you to use.

### Questions?

Contact Infinisource Customer Service Representatives at 866-370-3040 or email at [fsa@infinisource.com](mailto:fsa@infinisource.com).



Remember, you can now **go mobile** by using your smart phone to access:

- FSA Account balances
- Submit claims for reimbursement
- Send receipts using a mobile device's camera
- Configure alerts via text message

Easily check information now using an iPhone, iPod Touch, iPad or Android-powered device.