



Digital Learning Day Guidelines for Teachers

- **Assignments**

- Assignments for each class should be no more than 20 minutes for K-5 and 30 minutes for 6-12.
- Assignments should reflect what is being taught in the classroom.
- Attendance is not tied to completion.
- K-8 Schools:
 - Paper versions of the assignment will need to be made available for students. Teachers can create digital versions and offer an option of digital vs paper for those that have the means to complete them. Choice boards for an assignment would allow students to complete digital or print artifacts.
 - If students do not have the home support or ability to complete the assignment, treat it the same as an excused absence in terms of makeup work.
- High School:
 - Assignments need to be posted in Google Classroom by 9 am the day of the Digital Learning Day.
 - Paper backup needs to be available for students without internet.
 - If students do not have access to the internet during the Digital Learning Day, treat it the same as an excused absence in terms of makeup work.

- **Communication**

- Notice will be given to teachers and administrators from the district level of a Digital Learning Day.
- Communicate with parents via Blackboard, emails lists, etc how to find and access assignments.
- Be sure that contact information is up to date on your teacher website.
- K-8 Schools: Materials will need to be given to students and posted on school/teacher websites.
- High School: Prior to school closings, teachers will communicate with parents and students how to find assignments in Google Classroom.



Digital Learning Day Guidelines for Parents

Floyd County Schools will recover instructional time lost due to school closures by utilizing online learning using Google Classroom. We understand and realize that during a weather emergency that there could be sporadic power outages, internet unavailability, etc. That is why our lesson plans have some activities available online and some that your child can complete at home without the use of technology. Upon return to school, students will be given three days to complete any work assigned that may have not been completed.

What you expect from a digital learning day?

- Teachers will post all assignments by 9 am in Google Classroom
- Assignments will be limited to no more than 20 min per subject for K-5 and 30 minutes for 6-12. This includes any assigned reading, multimedia and/or videos.
- Students should begin working on their lessons on the day missed when possible. Student work is due three school days upon returning to school.
- Student attendance is not connected to the completion of work.

Teacher Communication

Prior to school closings, teachers will communicate with parents and students how students can find assignments in Google Classroom and the mode of communication to use to contact teachers.