

## New Buzzer Security System Installed at MMS

As a part of Floyd County Schools continued efforts to provide a safe environment for our students and staff, we had a new secure access (buzzer) system installed in our lobby this summer. The main entrance will be unlocked and accessible but once in the lobby, the buzzer system will be in effect to prevent access to any other part of our building.

At the start of each school day the lobby doors will be open for students, but they will be locked the remainder of the school day. Once the doors are locked, the only way to access the rest of the building is to be “buzzed in” by a staff member at the main office window. Access to our building is restricted, so school staff will make a visual and verbal determination prior to granting building access. Parents and visitors will continue to check in at the main office window like we have done the last few years. .

### **Frequently Asked Questions:**

Q: When will the new system go into effect?

A: *The new buzzer system will go into effect August 2, 2018*

Q: What time will the school doors be locked in the morning?

A: *Doors will be locked around 8:00 each morning and unlocked around 3:30 each afternoon*

Q: What if my child is late to school? Will he/she need to be buzzed in?

A: Yes, your child will need to go to the main office window to sign in and will then be buzzed in to go to class

Q: Will parents, visitors and volunteers at the school need to follow the same procedures?

A: Yes. All parents, visitors, and volunteers will need to check in at the main office window and will have to be buzzed in to enter the go past the security doors

Q: Will the buzzer system be in use when there are large numbers of parents and visitors at the school due to special events?

A: The administration will determine whether the buzzer system will be used during specific events that are held during school hours. Each event will be evaluated on a case by case basis.

Q: How will school staff determine whether or not to grant access into the building?

A: School staff may use a list of clarifying questions to determine whether the person(s) has a legitimate reason to enter the building. If there are any concerns about granting someone access past the security doors, the school administration will be contacted.